

**SIX DEGREES SOCIAL ENTERPRISE C.I.C. (“Company”)**

**NOTICE OF BUSINESS AT AN ANNUAL MEMBERS’ MEETING**

Notice is hereby given that an Annual General Meeting (“Meeting”) will be held at **Eccles Town Hall, Church Street, Eccles M30 0LH** on 14<sup>th</sup> October 2024 at 12.00pm to receive the annual accounts for the previous financial year, a report on the Company’s performance in the previous year and forward plans for the current year and next year.

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By order of the Board

Secretary

Floor 8, 2 City Approach, Albert Street, Eccles, M30 0BL

27<sup>th</sup> September 2024

## **Notes to the Notice of Annual Members' Meeting**

### **Appointment of proxies**

1. As a member of the Company, you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at the Meeting pursuant to section 324 of the Companies Act 2006. You can only appoint a proxy using the procedures set out in these notes and the notes to the proxy form.
2. A proxy does not need to be a member of the Company but must attend the Meeting to represent you. Details of how to appoint the Chairman of the Meeting or another person as your proxy using the proxy form are set out in the notes to the proxy form.
3. If you do not give your proxy an indication of how to vote on any resolution, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the Meeting.

### **Appointment of proxy using hard copy proxy form**

4. The notes to the proxy form explain how to direct your proxy how to vote on each resolution or withhold their vote. A proxy must vote in accordance with any instructions given by the member by whom the proxy is appointed under section 324A of the Companies Act 2006.
5. To appoint a proxy using the proxy form, the form must be:
  - completed and signed;
  - sent or delivered to the Company Secretary at Floor 8, 2 City Approach, Albert Street, Eccles, M30 0BL and
  - received by the Company no later than 48 hours before the Meeting (not to include a day or part of a day which falls on a weekend or public holiday).
6. Any power of attorney or any other authority under which the proxy form is signed (or a duly certified copy of such power or authority) must be included with the proxy form.

### **Changing proxy instructions**

7. To change your proxy instructions simply submit a new proxy appointment using the methods set out above. Note that the cut-off time for receipt of proxy appointments (see above) also apply in relation to amended instructions; any amended proxy appointment received after the relevant cut-off time will be disregarded.
8. Where you have appointed a proxy using the hard-copy proxy form and would like to change the instructions using another hard-copy proxy form, please contact Dr Tom Tasker. If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.

### **Termination of proxy appointments**

9. In order to revoke a proxy instruction you will need to inform the Company using one of the following methods:
  10. By sending a signed hard copy notice clearly stating your intention to revoke your proxy appointment to the Company Secretary at Floor 8, 2 City Approach, Albert Street, Eccles, M30 0BL. Any power of attorney or any other authority under which the revocation notice is signed (or a duly certified copy of such power or authority) must be included with the revocation notice.
  11. If you attempt to revoke your proxy appointment but the revocation is received after the time specified then, subject to the paragraph directly below, your proxy appointment will remain valid. Appointment of a proxy does not preclude you from attending the Meeting and voting in person. If you have appointed a proxy and attend the Meeting in person, your proxy appointment will automatically be terminated.